EDITORIAL GUIDELINES

1. Text should be provided in a digital form in DOC format and in a hard copy as well – (or possibly a PDF file);

2. Article volume: 20,000–40,000 characters includes spaces;
   - font: Arial;
   - size: 12;
   - line spacing: 1.5; for notes 1;
   - margins: 2.5 cm;
   - no indentation in the paragraphs following each subtitles (subheadings);
   - author’s or authors’ name and surname in the upper left corner.

3. Attachments:
   - affiliation with address;
   - e-mail;
   - at the beginning of the article, place the abstract in English (600-800 characters) with the title;
   - beneath the abstract 5–6 key words should be attached.

4. Quotes and footnotes:
   - after each quotation: (SURNAME(S) DATE OF PUBLICATION: PAGES)
   - short quotations (up to 3 sentences) can be put in the main text (using quotation marks);
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   • in latin: (eg *Idem; Ibidem; op.cit.*) or respectively to the language of the article (eg – English: See, See further); it’s improtant to use only one kind of these abbreviations.

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   • alphabetical order;
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   • all illustrations (JPG – 300 DPI) should be provided with appropriate captions, in particular: a source of illustration.

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   • all tables must be numbered, titled and have an information about the source.

**Articles prepared incorrectly will be not accepted.**